

District Representative Duties

Please read the information listed below and keep this copy so you can refer to it throughout this golf season.

I. For District Tournaments at your Club:

1. Meet with the Club Manager to decide on the lunch menu (please have some choices that give options for gluten free, seafood, and mayonnaise allergies, etc.). Cost per player is \$25.00.
2. Many players travel considerable distances early in the morning for tournaments. If possible, please provide coffee/water before play.
3. Need to have a couple helpers at the registration table to collect lunch money and cart fees, if applicable. Print a copy of the pairing sheet for these volunteer workers.
4. Provide an envelope at the registration table, so that players have the option to pay \$1.00 and sign-up to compete in the closest to the pin (CTP) contest.
5. Names of any “no show” players need to be given to the tournament committee member in-charge of your club’s tournament (Linda Roslin, Cathy Netter, or MJ Wilhelms)
6. Speak to the Course Superintendent and request the tournament have 6 easy, 6 average and 6 difficult pin placements.

*****Please do not speak to your club’s golf professional on the cart prices, tees to be played, scorecards, scoreboard, etc. These tasks are the responsibility of the Tournament Committee Pairing Person.***

II. Additional Duties for the Club Rep throughout the season:

1. Print a copy of the membership application off the website for any new eligible members. Be sure this application form is completed entirely by the new member, the club pro, and you, the district rep. This completed application needs to be mailed to the current district president.
2. Please explain the district sign-up procedures to any new member from your club.
3. Inform new members that they need to have a solid understanding of USGA rules when they play in district events.
4. If there is a death in a member’s immediate family, please inform the district secretary. As an organization we like to express our sympathy to a member’s family. The TWDGA secretary will send out a card from our membership.
5. If you will no longer be the district representative from your club, please find your replacement, and notify the Tournament Chairman.

Thank you! Should you have any questions, please contact me.

Linda Roslin
2023 TWDGA Tournament Chair
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